

# MINUTES OF THE CSA BOARD MEETING – 5<sup>th</sup> JULY 2021

DATE: 5<sup>th</sup> July 2021

TIME: 11h00

VENUE: ZOOM

ANNEXURES: NONE

PRESENT			
Name	Province/Position	Abbrev	Distribution
Kim Pople	President	KP	president@canoesa.org.za
Colin Simpkins	Secretary General	CS	sg@canoesa.org.za
Bulla Wood	ECCU Chairman	BW	andre@securityhouse.co.za
Chris Erwee	GCU Chairman	CE	chris@recycledrive.co.za
Rob Hart	WCCU Chairman	RH	prhart@iafrica.com
Jacques van Rooyen	KNCU Chairman	JvR	jacques@savunde.co.za
John Oliver	Administrator	JO	kncuad@sai.co.za
Walter Ulrich	Financial Manager	WU	finance@canoesa.org.za
Janet Simpkins	Development Coordinator	JS	dev@canoesa.org.za
Tim Cornish	Co-opted Board Member	TC	cornishtj@gmail.com
Ant Stott	Paddler Representative	AS	stott.ant@gmail.com
Nkosi Mzolo	PDI Board Member (NV)	NM	nmzolo@yahoo.com
Hayley Nixon	Female Representative	HN	hayleszn@gmail.com
Waldo van der Linde	CDCU Chairman	WvL	info@stroke2max.com
APOLOGIES			
ADDITIONAL DISTRIBUTION			
CSA Website			

## DATE, LOCATION & TIME OF NEXT MEETING:

Date: TBC

Location: TBC

Time: TBC

MINUTES BY: Colin Simpkins

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NOTE			
All present are expected to make notes of items concerning them for their action and follow up timeously. Non receipt of these minutes will not be regarded as a reason for lack of action. Any queries regarding actions to be taken should be referred to the Secretary General.			
Item	Description	Action	Date
<b>1</b>	<b>Welcome</b>		
	The President welcomed everyone to the meeting. CS informed the members that the meeting was being recorded		
<b>2</b>	<b>Attendance and Apologies</b>		
	There were no apologies		
<b>3</b>	<b>Confirmation of the minutes of the meeting held on the 9<sup>th</sup> of November 2020</b>		
	proposed JvR and seconded CE.		
<b>4</b>	<b>Matters Arising from these minutes</b>		
	There were no outstanding matters		
<b>5</b>	<b>Funding: Lotto and SRSA</b>		
	<p>CS informed the meeting that DSAC had, eventually, sent out a request for submission of the annual application. This year, however, they have changed the process, in that they have asked that the business plan be withheld until after the allocation letter had been received. This was to ensure that the amount that has been allocated will be used to formulate the business plan.</p> <p>KP gave a brief outline of the position regarding an imminent CSA lotto application, and encouraged all clubs and unions to submit applications. At present, the maximum that may be applied for is; Federations R5m, Unions R2.5m, Clubs R500k.</p>	CS	
<b>6</b>	<b>Financials</b>		
	WU gave a brief synopsis of the financial position of the federation, as reflected in the financial statements that had been circulated. He requested board approval of the financial statements. He pointed out that CSA was in a far better current financial position than what he had forecast for the period. This was due to the better than expected affiliation fees, the wavering of the ICF annual levies, the DSAC admin grant, and savings in travel to meetings.		
<b>7</b>	<b>Development</b>		
	<p>JS presented her past period development report:</p> <ul style="list-style-type: none"> <li>• There was a backlog in swimming qualifications that were having a negative impact on registration and participation. The fact that many municipal pools were still closed was compounding the problem.</li> <li>• Registrations had been encouraging and she hoped to reach the 300 mark once racing commenced.</li> <li>• The 3 largest clubs had been steady over the year.</li> <li>• There had been 6 weeks of frenetic activity when many of the national championships had taken place in quick succession.</li> <li>• JS praised and acknowledged the coaches for the tremendous efforts that they put into their programs, often under difficult circumstances.</li> <li>• JS highlighted the achievements and activities of the development program.</li> <li>• She stressed the need for a lotto application.</li> </ul>		
<b>8</b>	<b>Safeguarding</b>		
8.1	CS informed the board that he had taken over this portfolio from JS. He was in the process of familiarizing himself with the current position, and hopes to develop a	CS	

	<p>strategy that will, hopefully, be less onerous on clubs and unions.</p> <p>RH stated that we should look at alternatives to The Guardian, as they had not impressed him with their service so far.</p> <p>KP agreed that there may be satisfactory alternatives for the courses, such as the one through FIFA and Gymnastics.</p>		
<b>9</b>	<b>COVID 19</b>		
	<p>KP confirmed that, with the suspension of the racing calendar until the 11<sup>th</sup>, at least, paddlers should still be sensible and responsible regarding covid protocols.</p>		
<b>10</b>	<b>Race Acknowledgement</b>		
	<p>JO and CS reported that the current protocol regarding the acceptance of documentation and the loading of races onto the calendar was working well.</p> <p>Race organizers were not able to open their races for entry until such time as their covid documentation and race compliance acknowledgement had been received.</p> <p>Only then does JO change the allocation of host to them.</p>		
<b>11</b>	<b>DSAC</b>		
	<p>KP and CS were in the process of setting up a meeting with the DG, in order to discuss issues surrounding the current funding model.</p> <p>The DG had been on leave for a number of weeks, and is not currently available in the immediate future.</p>		
<b>12</b>	<b>DOTCLOUD</b>		
	<p>CS reported that the agreements with Dotcloud had eventually been signed.</p> <p>A zoom meeting had been held the week before with Dotcloud representatives, JO, WU, CS and KP. The main topic of the meeting was addressing the issue of the implementation of the POPI act.</p> <p>Dotcloud have proposed some changes to our system, with pop ups that will need to be ticked, in order to acknowledge acceptance.</p>		
<b>13</b>	<b>SASCOC</b>		
	<p>CS pointed out that it was currently a pleasure working with the new board of SASCOC. The federation was experiencing rejuvenation, with new and motivated members. He reported that the profile of canoeing had been vastly improved within SASCOC, which was exacerbated by having KP on the board.</p> <p>KP reported that after being exposed to the internal workings of a number of other federations, she appreciated how well our sport was administered. A massive acknowledgement to all involved, including the board and the administrators.</p>		
<b>14</b>	<b>COACHES – AND HOW THEY FIT INTO THE CSA FRAMEWORK</b>		
	<p>KP had requested that this item be added to the agenda. She was seeking clarity on whether CSA should formulate a structure that our present coaches would be obliged/encouraged to be reflected in. She emphasized the importance of issues such as safeguarding and coaching qualifications.</p> <p>CS stated that it would be difficult to insist on any requirements that coaches would need to satisfy if the federation was not supporting them.</p> <p>BW suggested that CSA formulate a list of recommended criteria for coaches.</p> <p>RH recommended a chapter in the paddler's handbook that dealt specifically with coaching.</p> <p>JS confirmed that, irrespective of a CSA decision, that certain issues regarding coaching are determined by the laws of the country (safeguarding, etc)</p>	CS	

	JO stated that CSA should use the list of recommended criteria to formulate a list of CSA accredited coaches, so that paddlers and parents would have the opportunity to make an educated decision regarding the selection of a coach. All agreed.		
<b>15</b>	<b>LEVEL 2 COACHING COURSE</b>		
	CS asked the board to confirm that they were in agreement with the proposal that a first aid qualification would not be a prerequisite to attending the level 2 coaching course. After some discussion this was agreed. The proviso being, that the coaching course certificate would not be issued until such time as the first aid course had been completed. All agreed.		
<b>16</b>	<b>RENAMING OF FEDERATION</b>		
	CS raised the issue of the, previously debated, change of name of the federation. He stated that, with the incorporation of an array of paddle disciplines under the umbrella of the federation, it was no longer appropriate for the federation to be called a canoe federation, when it was, in fact, a paddle sport federation. CSA also shared an acronym with two of the larger federations, being cricket and cycling. After some discussion, KP proposed that we should investigate a name change on condition that it would not compromise any funding applications in the short term. All agreed.	CS	
<b>17</b>	<b>CHANGING OF ANNUAL REGISTRATION DATE FOR DEVELOPMENT</b>		
	To assist with the guppy age categorization, which is set on the 1 January each year, as well as the annual registration process which take place on and around the major SA Schools/Sprints Champs event, it was agreed that the annual registration period for development paddlers would be amended to run from 1 January to 31 December each year.		
<b>18</b>	<b>RACE ENTRY FEES</b>		
	CS requested clarity on the entrée fee charged at national championship events. The current bylaws state that a senior entry fee cannot be more than 50% of the CSA annual affiliation fee. CS suggested that this bylaw be either amended, scrapped, or enforced. After some discussion it was agreed to scrap the bylaw.	CS	
<b>19</b>	<b>ATHLETES TOUR FUND UPDATE</b>		
	WU reported that the tour fund system was working well and that each contributing discipline had a balance that they could draw from.		
<b>20</b>	<b>POTENTIAL APPLICATION FOR OCEAN RACING WORLD CHAMPIONSHIPS</b>		
	CS informed the board that there was a chance that New Zealand may withdraw their offer to host next year's ICF Ocean Racing World Championships. In the event of this happening, the ICF may request for an alternative application(s) to be tabled. CS requested permission to make the application if the situation arose. The venue would need to be decided by the surfski committee before an application would be tabled. All agreed.		
<b>21</b>	<b>WAYNE'S RESIGNATION</b>		
	Wayne August has tendered his resignation from the board due to increased responsibilities at work. CS informed the board that a replacement would need to be nominated by a union. He proposed that NM be asked to stand in the interim. NM agreed to stand. CE agreed that GCU would submit a nomination after receiving a mandate from the union. JS proposed a vote of thanks to Wayne for his protracted contribution to the federation. All agreed.		
<b>22</b>	<b>ICF CONGRESS</b>		
	KP informed the committee that the ICF congress was to be held in Rome in November. The format of the congress is going to be a hybrid, with the option of attending in person or by electronic means. CS had been nominated to the chair of the Ocean Racing Committee. KP proposed that CS attend in person so that he could		

	involve himself in some lobbying for the position. She would attend via the electronic format. No objections.		
<b>23</b>	<b>CSA SPECIAL AWARDS</b>		
	KP asked if there were any nominations for CSA special awards. There were none.		
<b>24</b>	<b>CAC SITUATION</b>		
	KP informed the board that there was nothing to report from CAC.		
<b>25</b>	<b>GENERAL</b>		
<b>25.1</b>	<b>Task Team</b> JS reported that the task team that had been set up to investigate damning allegations against CSA on a previously registered coaches FB page, had almost completed its work. The investigation had been difficult and time consuming, but had been done properly. NM contributed, saying that some of the paddlers who had added comments did not have a full understanding of what they had stated, and had done so under the instruction of the coach. AS agreed, saying that the campaign waged by Lucas had not gained much traction.	CS	
<b>25.2</b>	<b>Nomination forms</b> AS suggested that a process needs to be put in place whereby nomination forms for inclusion in national teams needs to be included in the race entry process. CS to expedite	CS	
<b>25.3</b>	<b>Ocean Racing World Championships</b> HN reported that she had received a number of calls regarding the manner in which CSA had handled the issue of the national team to this event. CS confirmed that there was nothing more that CSA could have done to expedite the granting of visa's to the team and that he had been in constant communication with the team regarding this. RH agreed that the communication had been excellent and that some of the disgruntlement was a result of people not being aware of all of the issues and efforts. KP confirmed that CSA could not possibly have done more than they did to assist the team in getting to the event.		
<b>25.4</b>	<b>Sprint Chairman</b> CS reminded the board that the important position of sprint chairman had still not been filled. He implored all unions to try to identify a likely candidate.		
<b>25.5</b>	<b>Google Calendar</b> CS informed the board that, with the help of Gameplan Media, the race calendar on the website had been changed to a different, and far more user friendly, format.		
<b>25.6</b>	<b>WADA Reminder</b> KP reminded all unions to ensure that their team members to world championship events needed to complete the anti doping education.		
<b>25.7</b>	<b>Media Review</b> KP requested nominations for a small team to undertake a media review, so that alternatives could be put to the board. RH offered the services of Estelle.		
<b>26</b>	<b>Closing</b>		
	KP thanked everyone and closed the meeting at 14.30		