

MINUTES OF THE CSA BOARD MEETING – 23rd January 2017

DATE: 23rd January 2017
TIME: 09h00
VENUE: Crusaders Canoe Club - Durban
ANNEXURES: **None Attached**

1 PRESENT			
Name	Province/Position	Abbrev	Distribution
Christo Horn	President	CH	christo.horn@letacla.co.za
Colin Simpkins	Secretary General	CS	sg@canoesa.org.za
Tim Cornish	KNCU / Chairman	TC	cornishtj@gmail.com
Chris Opperman	ECCU Chairman	CO	Chris.opperman@gmail.com
Eric Farringer	WCCU / Chairman	EF	pickwick@mweb.co.za
Matthew Bouman	Paddler representative	MB	matthewbouman@gmail.com
Chad Andrews	GCU Chairman	CA	chad@canoeconcepts.co.za
John Oliver	Administrator	JO	kncuad@sai.co.za
Walter Ulrich	Financial Manager	WU	finance@canoesa.org.za
Kim Pople	Female Representative	KP	kimpople@mweb.co.za
Janet Simpkins	Development Coordinator	JS	dev@canoesa.org.za
APOLOGIES			
Wayne August	ECCU Chairman	WA	Wayneaugustcoaching@gmail.com
Riaan Kriek	CDCU Chairman	RK	Riaankriek@vodamail.co.za
ADDITIONAL DISTRIBUTION			
CSA Website			

DATE, LOCATION & TIME OF NEXT MEETING:

Date: 24 July 2017
Location: Crusaders Canoe Club
Time: 09h00

MINUTES BY: Kim Pople

NOTE

All present are expected to make notes of items concerning them for their action and follow up timeously. Non receipt of these minutes will not be regarded as a reason for lack of action. Any queries regarding actions to be taken should be referred to the Secretary General.

Item	Description	Action	Date
1	Welcome and Attendance		
1.1	As per the attendance register and above. Apologies Wayne August and Riaan Kriek.		
1.2	Chad Andrews officially welcomed as GCU Chairman to the Board. The President welcomed all to the meeting.		
2	Confirmation of previous AGM		
2.1	Proposed by CA and seconded by KP		
3	Matters arising		
3.1	CH went through previous minutes and no matters arising.		
4	Voting Rights		
4.1	GCU 2, KZN 2, ECCU 1, CDCU 1, WCCU 1		
5	Election of Office Bearers		
5.1	TC queried how the change of AGM dates would affect the length of service of the 2 board members that should be elected in the even years (female and PDI) CS explained that these 2 positions would be reelected in 2018, and would end up serving a longer period than 2 years.		
6	Funding: Lotto and SRSA		
6.1	November SRSA grant received.		
6.2	Lotto, seems as if grant will be allocated from NLC, R4.5 Million applied for. WU and CS to advise if successful.	WU, CS	
6.3	CH – Unions must stay up to date with the funding models and apply where necessary for own funding.		
7	Finance		
7.1	Proposed CO, and seconded CH, financials from previous AGM.		
7.2	2017 Budget is a break even budget. Tracking on budget to date. Admin fee portion and potential drug testing refund from African Champs will impact on profit/loss.		
7.3	As of today 455 members down on previous year. 100 development down and is excluded in these numbers. Seniors 436 down.		
7.4	Total membership: 3619 as of today.		
7.5	Social membership: WU discussed potential influence on the budget.		
7.6	JS – social membership introduced in correct year with movie release. Discussion around social membership and the effect on the sport.		
7.7	Social membership description. CH questioned when pro rata kicks in and effect year on year and if it will impact re-registrations. TC – time limit should be introduced. Ambiguity across Unions, social membership should be across all Unions. Description agreed on.		
7.8	Temporary Licences, are for NEW members only, no temporary license may be issued for members who need to re-register		
8	Ratify new season fees		
	New season fees ratified for 2017/2018. Senior R335 and Juniors R105.		

9	Development		
9.1	JS provided overview on status. 95 registrations less year on year. 2 clubs , Potsdam and Stellenbosch recently closed.		
9.2	Amendment to bye-laws due to perception in our sport. JS presented an overview.		
9.3	The proposed changes to the By Law was accepted,. Proposed CA, seconded CO. JS to update Development bye-laws to reflect the changes to race participation.	JS	
9.4	Unions to make concerted effort regarding development registrations after trial sessions. Indemnity to be completed before any paddler not registered enters the water, even for water safety tests.		
9.5	WCCU Development Co-ordination needs an urgent review.	EF	
10	Ratification of amended CSA Documents		
	CS circulated documents. All in favour, no objections. Proposed EC, seconded KNCU.		
11	Strategic Forum		
12	Presidents Report		
	CH to forward to board members at a later date.		
13	Confirmation of election of Vice President		
	Board accepted change in constitution to allow for Vice President. KNCU, nominated Kim Pople as Vice President. This was voted on and approved.		
14	World Marathon Championships 2017 Update		
14.1	TC and CS met with Brett Austen-Smith and Kevin Culverwell from NCC. TC needs to report back to ICF Marathon Committee. Ongoing issue outstanding regarding the start. Too shallow on edges for submerging start gates. Decision to revert to floating pontoon start. Masters to start above Ernie Pearce Weir.ICF to make decision on World Champs start.		
14.2	CH – queried responsibility of CSA for event. Contract, Jury and speeches will be only responsibility.		
15	CSA Calendar Clashes		
15.1	Breede and Liebenbergsvlei clash – discussion around clash. Undertake to not have clash in next years calendar. Liebenbergsvlei no K3 status.		
15.2	Hermanus K1 given go ahead as clash with SA Sprints.		
15.3	SA Schools clash with Orange Descent. Agreed to continue.	CS	
15.4	SA K1 and Scottburgh to Brighton – Marathon committee to make decision.		
15.5	Gara Dolpin Coast – go ahead.		
15.6	TC – only events endorsed by Union may go on CSA Calendar. Unions to make decisions on those events.		
15.7	Unions to start working on 2018 calendar	EF, TC, CO, CA, Rk	
16	National Colours Certificates		

16.1	JS distributed new certificates. Certificates to go back with Union Chairs.		
16.2	CS – certificates to be made available to anyone on list with Colours. The cost of certificates is R50.		
17	SA Schools Venue Concern		
17.1	JS sent email to Richard Kohler for answers. Entry fee R300. Working on meal plans and camping fees.		
17.2	The concern was specifically regarding the camping and ablution facilities.		
17.3	CS to follow up with Craig Mustard.	CS	
18	Sale of CSA Boats		
	CS – Nelo bringing full container of boats for World Championship. Marathon construction boats. TC – do not sell until after World Champs. This was agreed to by the Board.		
19	CSA Special Awards		
19.1	CS – each Union to submit nominations for Life Membership and honorary membership.	TC, EF, CO, RK, CA	
19.2	CO – Border Canoe Club proposes Beth Burton. This will be followed up by email.	CA	
19.3	CS – proposes Hall of Fame going forward.	CS	
20	KNCU Survey Results		
	KP presented a PowerPoint on the results and proposal for the way forward.		
21	Meeting with GM of Cycling SA		
	CS provided brief overview of meeting regarding strategy of adopting a mobile phone app for registrations, race entries, communication, timing. CS to explore further.	CS	
22	Action regarding clubs no longer fulfilling the minimum CSA requirements		
	No action to be taken.		
23	Continental qualification SASCOC Report Back		
	Nothing to report back.		
24	SA Sports Awards		
	KP provided brief overview of the awards weekend. CSA well represented with 4 nominees in different categories.		
25	CAC		
	3 rd letter been sent to CAC. Special congress in March in Morocco. TC advised the Board on suggested way forward. CS to email decision.		
26	CSA Working Document		
	CS – Decision book to be incorporated. Word document format.		
27	Asset Register		
	Ongoing. New number system working well. Largest issue is the tracking of older assets.	JS	
28	Policy on blazer/badges		
	Current 50/50 between Union and CSA for purchasing blazer and badges. A sample had been received of a badge from a non-approved supplier. TC said it would be dangerous to use badges from a supplier that had not been sanctioned by SASCOC. The supplier should be advised to approach SASCOC to become a supplier. Refer to Merrill King for discussion at SASCOC Board.	CS	
29	PFD Specifications		
	Refer safety bye-laws for dates for PFD compliance.		
30	River marathon racing schedule		
30.1	No remote event to be granted National Title events. Suggested changes to existing calendar:		
30.2	2020: K2 Liebenbergsvlei		

30.3	2021: K1 Lowveld	TC	
30.4	K3 for next year to be reviewed by KNCU if Umko or not.		
31	5 Year Rule		
	JO will find out costs to automatically update database with this rule.	JO	
32	SASCOC quadrennial meeting		
	Merrill King re-elected on Board of SASCOC. Merrill forwarded her apology for not being able to attend. Union Chairs to communicate to race organizer to invite Board Members to events.		
33	Insurance Clarification		
	WU discussed clarification of CSA indemnity insurance. Was brought about through paddlers using Dudley Pringle Dam and Tongaat Hulett queried responsibility. Paddlers covered through CSA indemnity.		
34	Confirmation of authorized person for SRSA		
	Colin Simpkins appointed as responsible authorized person for SRSA. Proposed by ECCU and seconded by WCCU.		
35	Competition clothing at SA Championship events and SA Schools		
35.1	SA Schools: query on National Championship status. U14 and U16 National Championships. U18 is through SA Sprints Championships.		
35.2	Wearing of provincial colours is no longer to be enforced. Constitution to be amended to reflect change.	CS	
36	Jury and Competition Committee		
	The Committee Chairperson must make sure a competent competition committee is appointed for the SA Championship races. A separate Jury to be formed from union nominations which deals with appeals. Unions to supply lists of qualified officials to CS for records. JO will email out notes and formats for course and open book tests that need to be presented and completed by candidates. It is important for Unions to keep records of officials.	JO, TC, EF, RK, CO, CA, CS	
37	General		
37.1	KP raised discussion regarding Gender Equality in our sport and the women's request for equal prize money from race organizers. An objective way forward needs to be introduced. A committee to be formed to implement.	KP, CS	
37.2	CO – River safety teams receive no or very little funding. CO proposed some form of funding from CSA going forward. EF – Unions should decide on a levy from their races. JO also suggested safety cost for race organizers and/or equipment levy per event. Union Chairs to explore avenues for their respective Unions.	CO, TC, RK, CA, EF	
37.3	TC – suggested a strategy going forward to improve numbers is to incentivize clubs who bring in new members to the sport by paying back 50% of the new members affiliation fees as a bonus to the clubs. Committee approved this, subject to an analysis of how many new members were the norm, so that the proposed bonus could take this into account. CH – also suggested CS undertake a National Roadshow. EF – requested a brief description on what CSA's role is to distribute to members. Each Union to formulate own incentive programme. JO to extract data on novices and distribute these figures. EF – suggested Board votes so new season starts with this initiative. It was decided figures to be revised first	CS TC, EF, RK, CA, CO	
38	Closing		
	CH thanked all for attendance and the meeting was closed.		

