

MINUTES OF THE CSA BOARD MEETING – 2 November 2015

DATE: 2 November 2015
 TIME: 09h00
 VENUE: Crusaders Canoe Club – Durban
 ANNEXURES: **None attached**

1 PRESENT

Name	Province/Position	Abbrev	Distribution
Christo Horn	President CSA/GCU Chairman	CH	christo.horn@letacla.co.za
Colin Simpkins	Secretary General	CS	sg@canoesa.org.za
Tim Cornish	KNCU / Chairman	TC	cornishtj@gmail.com
Eric Farringer	WCCU / Chairman	EF	pickwick@mweb.co.za
Wayne August	PDI Board Member	WA	wayneaugustcoaching@gmail.com
Matthew Bouman	Paddler Representative	MB	matthewbouman@gmail.com
John Oliver	Administrator	JO	kncuad@sai.co.za
Walter Ulrich	Financial Manager	WU	finance@canoesa.org.za
Janet Simpkins	Development Coordinator	JS	dev@canoesa.org.za

APOLOGIES

Name	Province/Position	Abbrev	Distribution
Bryan Slater	GCU Representative	BS	scatter@iafrica.com
Gawie Nieuwoudt	CDCU/Chairman	GN	gawieson@mweb.co.za
Chris Opperman	ECCU/Chairman	CO	chris.opperman@gmail.com
Michelle Burn	Female Representative	MEB	meder.burn@gmail.com

ADDITIONAL DISTRIBUTION

CSA Website			

DATE, LOCATION & TIME OF NEXT MEETING:

Date: 25 January 2016
 Location: Crusaders Canoe Club
 Time: 09h00

MINUTES BY: Kim Pople

NOTE

All present are expected to make notes of items concerning them for their action and follow up timeously. Non receipt of these minutes will not be regarded as a reason for lack of action. Any queries regarding actions to be taken should be referred to the Secretary General.

Item	Description	Action	Date
1	Welcome and Attendance		
1.1	As per the attendance register and above.		
1.2	The President welcomed all to the meeting. A quorum was established.		
2	Notice		
2.1	Notice of the meeting was sent via email on the 16 th September 2015.	CS	
3	Acceptance of the previous minutes		
3.1	Proposed EF and seconded CS		
4	Matters arising from the previous minutes		
4.1	CH went through the previous minutes and issues that needed discussion were on the Agenda again for this meeting.		
5	SRSA Funding		
5.1	Received allocation grant, original bank letter requested, provided. CS wrote letter re: funding model to SRSA. Will have a few months to spend on projects, flawed process for planning. WU went through funding breakdown. EF concerned funding EF discussed his concerns for limit d funding for coaching from this allocation. for coaching for ECCU from this allocation. CS went through formula for Development breakdown.	CS	
6	Lotto Funding		
6.1	R3 Million has been received. CH need to make clear to all provinces, what the projects are, allocation amount. WU and JS to do an allocation report for the provinces for development. WU to do another report for High Performance Budget/Allocation.	CS WU JS	
6.2	SG to forward to Unions what specifics are available from this funding.		
7	Finances		
7.1	Year on Year, 212 paddlers down on previous year. Development up by 69. CH queried registered development number. JS went through figures as per her reports received. Ongoing battle to register development paddlers.	WU	
7.2	EF discussed paddlers that only social paddle. CS – SAMSAs controlled event, time trial falls under this. Public Liability – organised event. CH – many components, look at laws regarding all events. Seek legal advice for clarity. CS – any law, ability to enforce is the major issue. CH suggests signage at clubs, should have in bye-laws. CH social paddler needs to be registered with CSA. EF – consult someone legal for opinion. MB – how do we sustain the sport? CH – The Legacy created long term issues. Legislation choking CSA. EF – CSA give guidance at club and union level for registration. MB – surfski community alienated. EF queried whether paddlers that only participate in club trials need to be registered with CSA. CH will seek legal clarity if a club time trial is termed an organised event and if it is covered by the public liability. CH suggested that Unions should request clubs to review their club signage for indemnity purposes.	CH CS	
7.3			
7.4			
7.5	Enforce registration in month one. Systems are now in place for this to be implemented. enforcement. CSA stand alone without SRSA and Lotto funding, budget compiled. Needs to be		

Formatted: English (U.K.)

	debated for structure going forward.	WU	
7.6	Lotto – 2014/2015 R4 million how grant was spent. No HP allocation in this grant.		
7.7	2015/2016 – R3 million, combined with Rio grant. Total R5 million. R240k for coaching, into 30/30/30/10. Ready for pay out, first 6 months. WU to send out allocation. <u>WU stated that he is conscious regarding funding available for payment of coaches from this income. – Must be conscious payment for coaches.</u>	CS	31
7.8	WCCU – want their allocation for planning.	JS WU	Dece
7.9	Development: Equipment allocation- <u>Formula- CH apply mind with numbers- CH suggested that a review is made with regards to the formula for allocation of development funding.</u>	JO WU	
	SRSA: Unions must take note - 31 December 2015 will be review date for allocated budget and spend, between JS, CS & WU will sit with Unions regarding re-allocation or aid in spending, so funds are not lost.		
	Changed over to Quartex from Chillisoft for database. There will be a service level agreement sometime. 6 months stress test. NCC proposed a patch system for Dusi, and 50/50 split. JO & WU to discuss with NCC possibility of using CSA registration/database system to run the Dusi entries. <u>If the patch is required it should be for NCC's account</u>		
8	Development		
8.1	Reporting going very well, and much improved. Funding report goes out monthly to Unions. Development banner now on website.		
8.2	Difficulties – JS time consuming, aware dealing with volunteers. CH – Unions need to implement systems now in place. CH queried CDCU, JS heading up. EF – should go back to CDCU. CH – Union co-ordinator needs to interact with clubs. Board instructed CS to notify CDCU to appoint a development co-ordinator.	CS	
8.3	Coaches contracts – JS waiting for drafts from CO.		
8.4	CH – new coach legislation regarding coach association from SASCOC. Could influence future funding for coaches not qualified, need to review to go forward. Document to be forwarded to Board.	CS	
8.5	JS offered to work with Union Co-ordinators regarding their lotto application, to inter-link their application and requirement as per their monthly reports.		
8.6	Amendments to development bye-laws – Track changes to be implemented in the document and distributed for comment.	JS	
9	Disciplines Report Back		
9.1	Marathon: Successful World Champs. Still need appointment CSA Chairperson.	CS	
9.2	Sprints: Strategic planning meeting completed.		
9.3	Canoe Polo: All going well. Slalom: 2 paddlers going to African Champs in Kenya. SurfSki: Strategic planning event at Pete Marlin for the year. Wild Water: Non existent. GN was going to submit document.	GN	
10	WCCU proposal for marathon age restriction.		
	The Board refers this to Marathon Committee, and they need to make a recommendation going forward.	CS	
11	Strategic Planning and proposals by disciplines		
11.1	CS has sent out planning. CS – some disciplines must be complimented. EF – need longer term planning as well. CS – plans are funding based.		

Formatted: English (U.K.)

11.2	CSA need to strategically look at funding model going forward.		
11.3	Identify business people within the sport to invite to an Indaba. JS offered to do logistics for Indaba. No one volunteered to head up this proposal.		
12	Calendar		
12.1	EF – requested SA Marathon and Pink Lady within one week of each other – proposal SA K1 for Pink Lady. Allocated to Fish River 2016. JO to enquire with Fish Organisers.	JO	
12.2	SA Schools – WCCU request date change from tabled date. Recommendation to refer to Sprint Committee.		
12.3	One set of trials for sprints for International Competitions.		
13	World Marathon 2017 and 2016 World Cup		
	TC – only concern – ICF – start, finish and portage in same place.		
14	Level 1 & 2 coaching courses		
14.1	Level 1 – WCCU course completed, 10 participants (8 passed), GCU 13 candidates, 12 passed. KNCU 21 & 22 November, CDCU joining KNCU. Translation of test – permission granted to change to multiple choice, Zulu, Afrikaans and Xhosa.		
14.2	Level 2 – 5 & 6 December Nominations received by board for Level 2. Names to be re-submitted by Unions, and then ratified by Board. Possible venue: Salt Rock Hotel approved	JS	
15	Sending Athletes to International Events		
	Slalom – CSA need to make changes to the discipline going forward. <u>The communication from the slalom committee is poor. CSA not getting support from the Union/Discipline.</u>	CH	
16	CDCU – Level 2 Coaching dissatisfaction		
	JS – email went out to all Chairpersons. No feedback from CDCU Chairperson. JS dealt directly with Nkosi and Lindelani.		
17	ICF Board Meeting		
17.1	14 outstanding from 37 delegates flight details. CSA responsible for airport shuttle. JS proposing usage of Paarl Canoe Club vehicle. JS budgeted approx. R41k for CSA portion. Microphones 1 per 3 delegates, R7k for 2 days.	JS	
17.2	TC suggests compile quotes, and go back to ICF to re-negotiate.		
17.3	TC suggests CH to attend banquet. CH perhaps welcome to the meeting. JS needs to be in Cape Town for entire conference.		
18	LTDP		
	JS to send to all Development Officers and on website.	JS	
19	KZN DSR Funding Application		
19.1	R200k received, still waiting feedback on major expansion plan. Development expansion system proposed, amount requested R5 Million per annum. DSR excited regarding the community vegetable gardens proposal.		
19.2	CH – these success stories must be shared on the website.		
19.3	Gogo Feeding Scheme – send out to all Union Chairpersons	JO	

Formatted: Highlight

Formatted: English (U.K.)

20	Africa Sprint Champs 2016		
20.1	Academy pulled out of hosting. CH commends Colin on quick rescue plan.		
20.2	Umzinyathi have agreed to step in. Potential exposure R200k. Umzinyathi need to be frugal with expenses.	CS	
20.3	CSA need to be careful going forward with event allocation.		
20.4	Boats from Gauteng and Mocambique should cover event.		
20.5	CS proposes still take advantage of proposal from Nelo regarding discounted purchase. TC suggests marathon construction and NCC to drive it.		
	CS – send out offer to all concerned.	CS	
20.6	Umzinyathi ratified as event hosts.		
21	Andy Birkett – Number One Ranked K1 Paddler		
	Andy Birkett presented a trophy by ICF for highest ranked K1 Marathon Paddler in the World.		
22	ICF Marathon Series		
	Payment ratified for 200 Euros.		
23	SAMSA		
	Appeal granted to CSA re: lifting loop on life jacket. No changes, needed.		
24	Paddlers Handbook		
	Great improvement.	CS	
	TC – age grouping wording to make clearer.	JO	
	All changes on going and to be ready for circulation for comment before AGM.		
25	Media and Social Media		
25.1	MB no recommendation yet. UnanimousUnanimous that needs over hauling. Waiting for face to face meeting between the two parties being MB and GN.	MB	
25.2	EF – WCCU are in favour of GN staying on until CDGU Unions Annual General Meeting and CDCU can get their ‘house’ in order. EF has offered to be intermediary. Need a CDCU representative on the Board.	GN	
25.3	EF – useful to look at revised Vision Statement.		
25.4	CS – the sport needs Human Capital.		
26	Nuplanet		
26.1	Agreement signed. CH thanked Kevin for legal work pro bono. R50 000 received, after closure of agreement another R750k payment due. Dihlabeng will receive an additional R35k per annum. The money will be invested in a fixed deposit.		
26.2	WA – is it possible to send Dihlabeng on a management course? CH – proposals can come through development funding, does not have to be first aid etc. can be management courses.		
27	SG Employment Contract and Bonus		
27.1	CH – need to vote on performance bonus.	CH	
	TC – proposes to give CS the performance bonus, doing a great job. EF seconded.		
27.2	CH – two year contract with option to terminate or continue.		
	CH – approved to negotiate extension of contract by the Board.		
28	Changing CSA bank account to FNB		
	CS and WU can pursue. EF – look at cost implications.	CS	
		WU	
29	General		

29.1	JS thanked Kim Pople for taking minutes.		
30	Next Board Meeting 25th January 2016, Crusaders Canoe Club		

